

Appendix E: School-Parent Compact

SCHOOL-PARENT COMPACT

The Children's Village Academy, and the parents of the students participating in activities, services, and programs funded by Title I, Part A of the Elementary and Secondary Education Act (ESEA) (participating children), agree that this compact outlines how the parents, the entire school staff, and the students will share the responsibility for improved student academic achievement and the means by which the school and parents will build and develop a partnership that will help children achieve the State's high standards.

This school-parent compact is in effect during school year 2014-2015_____.

REQUIRED SCHOOL-PARENT COMPACT PROVISIONS

School Responsibilities

The Children's Village Academy will:

1. Provide high-quality curriculum and instruction in a supportive and effective learning environment that enables the participating children to meet the State's student academic achievement standards as follows:

- Teachers and administrators will participate in ongoing professional development throughout the school year and utilize learning skills and strategies to enhance classroom instruction and increase student achievement.
- Teachers and administrators will use benchmark, classroom, and summative assessment data to track student performance throughout the school year; utilize data walls and establish grade level data teams
- Teachers and administrators will review and modify student personal education plans (PEPs) with parent collaboration.
- Discuss State standards at parent/student orientation annually
- Hold parent-teacher conferences quarterly
- Student performance will be the focus of weekly Professional Learning Community (PLC) meetings
- Incorporate an hour intervention and enrichment block into the daily Master Schedule to provide extended academic support for students

2. Hold parent-teacher conferences (at least annually in elementary schools) during which this compact will be discussed as it relates to the individual child's achievement.
Specifically, those conferences will be held:

- Parent-Teacher-Volunteer conferences are held quarterly in October, January, March, and April. The School-Parent Compact will be distributed and discussed at the October conference.

3. **Provide parents with frequent reports on their children's progress.** Specifically, the school will provide reports as follows:
 - Quarterly benchmark reports (NWEA MAP, Home Base Schoolnet, and mClass Reading 3D/Dibels)
 - Quarterly report cards
 - Quarterly review of individual student Personal Education Plans (PEPs)
 - Daily agendas, school notes, email correspondences, and phone calls (as needed)

4. **Provide parents reasonable access to staff.** Specifically, staff will be available for consultation with parents as follows:
 - Quarterly PEP reviews
 - Quarterly progress report and report card review
 - PTVO meetings (quarterly Parent Nights)
 - Scheduled Parent-Teacher conferences (Teachers are available each day between the hours of 3:30-4:30p or as requested)

5. **Provide parents opportunities to volunteer and participate in their child's class, and to observe classroom activities,** as follows:
 - Extended invitation to enroll into the MVP (Most Valuable Parent) volunteer program
 - Parents are reminded at each PTVO conference that we operate under an "Open Door" policy, which openly welcomes any parent to observe classroom activities after registering in the front office
 - Parents are encouraged to use agendas, email, and/or phone messages to contact the teachers.

Parent Responsibilities

We, as parents, will support our children's learning in the following ways:

- Monitor my child's attendance and tardiness
- Help my child get adequate rest and nutrition so he/she can be productive in school
- Check and make sure homework is complete
- Encourage good study habits
- Read with or to my child at least 15 minutes a day
- Volunteer in my child's classroom at least once a year
- Participate, as appropriate, in decisions relating to my children's education.
- Model respectful treatment of others
- Support the school's plan to maintain order and discipline
- Stay informed about my child's education and communicating with the school by promptly reading all notices from the school or the school district either received by my child or by mail and responding, as appropriate.
- Serve, to the extent possible, on policy advisory groups, such as being the Title I, or other school advisory or policy groups.
- Sign and adhere to the guidelines and expectations of the Parent/Student contract.

OPTIONAL ADDITIONAL PROVISIONS

Student Responsibilities (revise as appropriate to grade level)

We, as students, will share the responsibility to improve our academic achievement and achieve the State's high standards. Specifically, we will:

- Do my homework every day and ask for help when I need to.
- Read at least 15-30 minutes each school night.
- Give to my parents/guardians all notices/information received from my school every day.
- Work as hard as I can on assignments.
- Ask teachers questions when I do not understand something.
- Follow all school rules.
- Attend school regularly.

Additional Required School Responsibilities (requires that schools must follow, but optional as to being included in the school-parent compact)

The Children's Village Academy will:

1. Involve parents in the planning, review, and improvement of the school's parental involvement policy, in an organized, ongoing, and timely way.
2. Involve parents in the joint development of any school-wide program plan, in an organized, ongoing, and timely way.
3. Hold an annual meeting to inform parents of the school's participation in Title I, Part A programs, and to explain the Title I, Part A requirements, and the right of parents to be involved in Title I, Part A programs. The school will convene the meeting at a convenient time to parents, and will offer a flexible number of additional parental involvement meetings, such as in the morning or evening, so that as many parents as possible are able to attend. The school will invite to this meeting all parents of children participating in Title I, Part A programs (participating students), and will encourage them to attend.
4. Provide information to parents of participating students in an understandable and uniform format, including alternative formats upon the request of parents with disabilities, and, to the extent practicable, in a language that parents can understand.
5. Provide to parents of participating children information in a timely manner about Title I, Part A programs that includes a description and explanation of the school's curriculum, the forms of academic assessment used to measure children's progress, and the proficiency levels students are expected to meet.

6. On the request of parents, provide opportunities for regular meetings for parents to formulate suggestions, and to participate, as appropriate, in decisions about the education of their children. The school will respond to any such suggestions as soon as practicably possible.
7. Provide to each parent an individual student report about the performance of their child on the State assessment in at least math, language arts and reading.
8. Provide each parent timely notice when their child has been assigned or has been taught for four (4) or more consecutive weeks by a teacher who is not highly qualified within the meaning of the term in section 200.56 of the Title I Final Regulations (67 Fed. Reg. 71710, December 2, 2002).

Optional School Responsibilities

To help build and develop a partnership with parents to help their children achieve the State’s high academic standards, the Children’s Village Academy will:

1. Recommend to the local educational agency (LEA), the names of parent of participating children of Title I, Part A programs who are interested in serving on the State’s Committee of Practitioners and School Support Teams.
2. Notify parents of the school’s participation in Early Reading First, Reading First and Even Start Family Literacy Programs operating within the school, the district and the contact information.
3. Work with the LEA in addressing problems, if any, in implementing parental involvement activities in section 1118 of Title I, Part A.
4. Work with the LEA to ensure that a copy of the SEA’s written complaint procedures for resolving any issue of violation(s) of a Federal statute or regulation of Title I, Part A programs is provided to parents of students and to appropriate private school officials or representatives.

_____	_____	_____
School	Parent(s)	Student
_____	_____	_____
Date	Date	Date

(PLEASE NOTE THAT SIGNATURES ARE NOT REQUIRED)