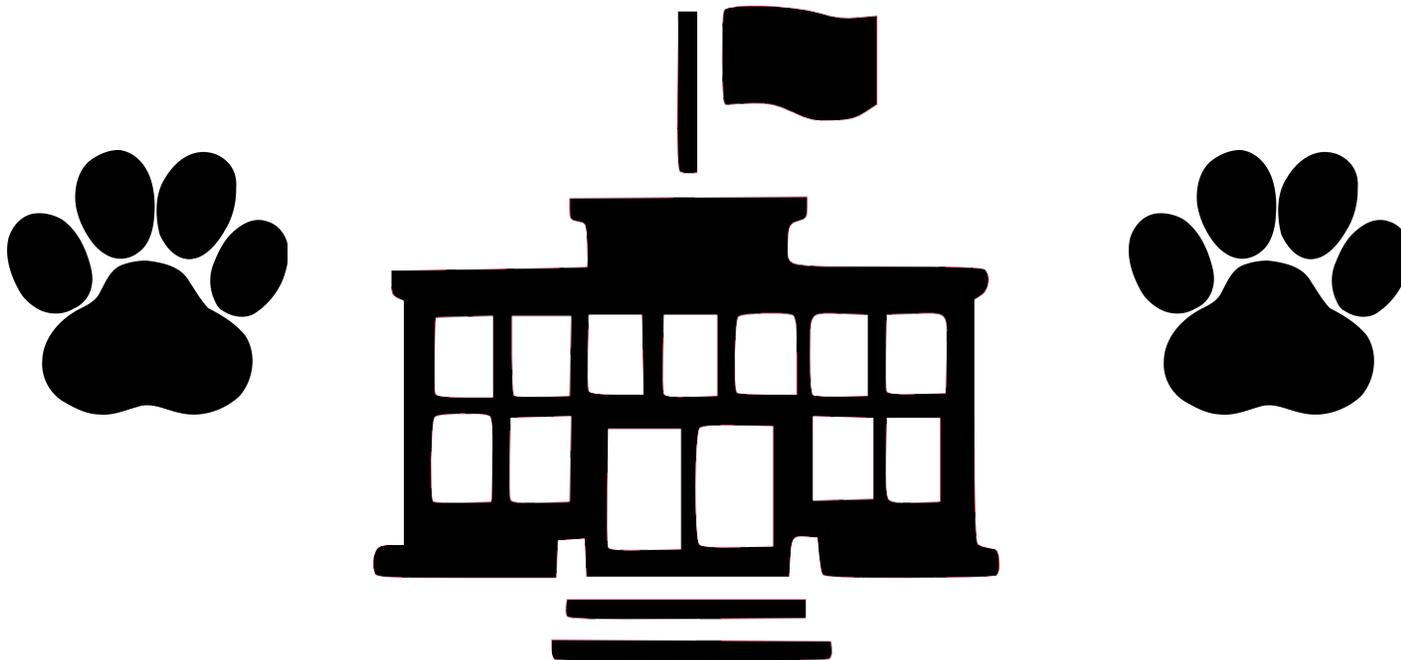


# Children's Village Academy (CVA)

## Reopening Plans A and B



2020-2021 School Year

# Children’s Village Academy (CVA) School Reopening Plan (A & B) for the 2020-2021 School Year

---

## Table of Contents

CVA Reopening and Plan Overview.....	2-4
Student/Employee Health and Safety.....	5
Social Distancing and Minimizing Exposure.....	5-6
Cleaning and Hygiene.....	7-10
Monitoring For Symptoms.....	11-15
Handling Suspected, Presumptive, or Confirmed Positive Cases of COVID 19.....	16-20
Communication and Combating Misinformation.....	21-22
Employee Support Service.....	23-25
Protecting Vulnerable Populations	
Identifying High Risk Employees	
Employee Leave	
Hiring Process for Considerations for Summer and Fall 2020	
Employee Coping and Resilience	
Social Emotional Learning and Student Mental Health.....	26-28
Coping and Resilience	
Detailed Operations.....	29
Facilities .....	29-32
School Nutrition.....	33-35
Transportation.....	36-38
Student Learning.....	39
Daily Schedules, Class Transitions.....	39-40
Curriculum and Pacing Guides, Determining Student Learning Needs.....	41
Students w/ Disabilities, Teaching/Learning Model.....	41-42

# Children’s Village Academy (CVA)

## School Reopening Plan (A & B) for the 2020-2021 School Year

### REOPENING PLAN OVERVIEW

CVA has developed three plans (Plan A, B, and C) aligned with the NCDPI Lighting Our Way Forward guide for reopening schools. A brief description of Plan A-C approaches to the 2020-2021 school year are listed below. The context in this documentation describes the procedures and processes for Plan A and B. Note: Plan C-Remote Learning Plan is available in a separate attachment.

SCHEDULING for REOPENING PLAN A: Minimal Social Distancing	SCHEDULING for REOPENING PLAN B: Moderate Social Distancing	SCHEDULING REOPENING PLAN C: Remote Learning Only
<ul style="list-style-type: none"> <li>● Least restrictive plan with social distancing required only where individuals may congregate, such as hallways, reception areas, cafeteria, restrooms, and locker rooms</li> <li>● School facilities are open; all students may be in school at the same time</li> <li>● Traditional instruction with preparation for Blended Learning</li> </ul>	<ul style="list-style-type: none"> <li>● More restrictive plan</li> <li>● School facilities are open but social distancing is required</li> <li>● Limit density of people in school facilities to no more than 50% maximum occupancy</li> <li>● Enhanced health protocols</li> <li>● Blended Learning for all</li> </ul>	<ul style="list-style-type: none"> <li>● School facilities are closed; No students or employees in school buildings</li> <li>● Remote learning for all students, based on Remote Instruction Plans (<a href="#">SPLN-006</a>) submitted on July 20, 2020, to NCDPI as a framework for quality remote learning</li> </ul>

Children’s Village Academy (CVA) will open officially for the 2020-21 school year on August 10, 2020 beginning with the official Staff Orientation. CVA will begin the school year in the **Plan B-Option A (Moderate Social Distancing)** model with 100% of students in grades K-8 in attendance for a full school day, utilizing virtual learning settings that comply with social distancing practices. Four phases (Phase I, II, III and IV) will be integrated into the plan in an effort to gradually return to normal, pre-COVID-19 operation. The timelines provided for each phase are subject to change as each phase is determined by recommendations and guidelines set by the Center of Disease Control (CDC) and local/state health agencies.

# Children's Village Academy (CVA) School Reopening Plan (A & B) for the 2020-2021 School Year

---

## OPERATIONAL PHASE TIMELINE (Plan B-Option A)

### Phase 1: (August 3-October 23, 2020)

- **Class Size**
  - General classrooms will accommodate 50% of the class headcount.
- **School Nutrition**
  - Cafeteria is closed for traditional meal service for grades K-8; Meals will be delivered to each class group at scheduled times.
- **Transportation**
  - Students will be seated with 1 child per seat; Students must receive a health screening upon boarding school buses.

### Phase II (October 24-Dec. 18, 2020)

- **Class Size**
  - General classrooms will accommodate 60% of the class headcount.
- **School Nutrition**
  - Cafeteria is open for traditional meal service for K-1 and Grade 6 only with “Grab-N-Go meal service, social distancing, and cleaning/hygiene practices being fully enforced; Grades 3-5 and 7-8 meals are delivered to classrooms.
- **Transportation**
  - N/A

# Children's Village Academy (CVA)

## School Reopening Plan (A & B) for the 2020-2021 School Year

---

### **Phase III** (January 4-Feb. 26, 2021)

- **Class Size**
  - General classrooms will accommodate 75% of the headcount
- **School Nutrition**
  - Cafeteria is ***open for traditional meal service for K-3 and Grade 6-7 only*** with Grab-N-Go meal service, social distancing and cleaning/hygiene practices being fully enforced; Grades 4-5 and 8 meals are delivered to classrooms.
- **Transportation**
  - Students can be seated ***2 per seat if both students are wearing face coverings***; Students will continue to be screened upon boarding school buses.

### **Phase IV** (March 1-May 28, 2021)

- **Class Size**
  - Classes will accommodate 100% of the headcount
- **School Nutrition**
  - Cafeteria is ***open for traditional meal service for all grades K-8*** with “minimal” social distancing and cleaning/hygiene practices being fully enforced.
- **Transportation**
  - Students can be seated 2 per seat if both students are wearing face coverings; ***students are not subject to health screenings, unless deemed necessary.***

Procedures and protocols for social distancing, cleaning/health practices, monitoring symptoms, and handling confirmed cases are outlined in the content below. In many instances, the requirements and recommendations for Plan A and B are similar, particularly in the areas of social distancing and cleaning/hygiene; therefore, the Plan A and B are combined into a single document.

# Children's Village Academy (CVA)

## School Reopening Plan (A & B) for the 2020-2021 School Year

### EMPLOYEE & STUDENT HEALTH AND SAFETY

<b>Social Distancing and Minimizing Exposure</b>	
<b>Plan A-Minimal Social Distancing</b>	<b>Plan B-Moderate Social Distancing</b>
<p><b>NCHHS Requirements:</b></p> <ul style="list-style-type: none"> <li>• Provide social distancing floor/seating markings in waiting and reception areas.</li> <li>• Mark 6 feet of spacing to remind students and staff to always stay 6 feet apart in lines and at other times when they may congregate.</li> <li>• Provide marks on the floors of restrooms and locker rooms to indicate proper social distancing.</li> <li>• Limit nonessential visitors and activities involving external groups or organizations.</li> <li>• Have staff monitor arrival and dismissal to discourage congregating and ensure students go straight from the vehicle to their classrooms and vice-versa.</li> <li>• Discontinue the use of any self-service food or beverage distribution in the cafeteria (e.g., food should be individually wrapped or served/handed directly to students) or at an event outside the typical school day. As always, ensure the safety of children with food allergies.</li> </ul>	<p><b>Adhere to all requirements outlined in Plan A <u>AND</u>:</b></p> <ul style="list-style-type: none"> <li>• Ensure sufficient social distancing with at least 6 feet between people at all times in school facilities and on school transportation vehicles.</li> <li>• Limit density of people in school facilities and transportation vehicles to no greater than 50% maximum occupancy to ensure social distancing of at least 6 feet apart between people.</li> </ul>

# Children's Village Academy (CVA)

## School Reopening Plan (A & B) for the 2020-2021 School Year

Plan A-Minimal Social Distancing	Plan B-Moderate Social Distancing
<p><i>(Applies to both Plan A and B)</i></p>	
<p>CVA will implement and monitor the following strategies to meet the DHHS requirements for social distancing and minimizing exposure:</p>	
<p><b><u>Staff and Student Training</u></b></p> <p>All CVA staff will be required to participate in training on the Plan A/B Reopening Plan, Remote Learning Plan C, and COVID-19 social distancing and cleaning/hygiene” requirements during orientation week. The purpose of the training will be to inform and appropriately communicate to staff the school’s reopening procedures and expectations aligned with the NCHHS social distancing requirements. During the first month of the school year, teachers will teach, model, and practice appropriate social distancing routines with students using reliable social distancing resources and signage.</p>	
<p><b><u>Beginning of Year Social Distancing and Communication</u></b></p> <p><b>Staff Orientation</b> will be held with a 50% face-to-face and virtual options. Only instructional staff and department leads will be invited to attend face to face, while the remaining departmental staff (transportation, SN, etc.) will participate using an online virtual platform, preferably Zoom.</p>	
<p><b>Open House (Student Orientation)</b> will be modified to adhere to moderate social distancing protocols. K-8 teachers and staff will collaborate to arrange an Open House schedule that consists of scheduled timed appointments for groups of families no greater than 10 to meet with staff. During these scheduled sessions, teachers and support staff will communicate and review handouts/guides on social distancing and cleaning/hygiene requirements with parents, as well as, gather feedback concerning students’ sensitivities to hand sanitizing solutions and alternative hygienic opportunities.</p>	
<p><b><u>Communication</u></b></p> <p>COVID-19 social distancing and cleaning/hygiene guidelines and recommendations will be included in the Parent/Student orientation packets that are available at Open House and mailed home prior to the first day of school. Parent and staff guidance on social distancing, cleaning/hygiene, and other COVID-19 updates will also be shared in monthly newsletters, displayed on the website, and posted on social media outlets throughout the school year.</p>	
<p><b><u>Facilities, School Nutrition, and Transportation</u></b>-(Refer to Operations section on <b>page 29</b> for social distancing details)</p>	

# Children's Village Academy (CVA)

## School Reopening Plan (A & B) for the 2020-2021 School Year

---

### Cleaning and Hygiene

#### Plan A-Minimal Social Distancing

#### Plan B-Moderate Social Distancing

#### NCDHHS Requirements:

- Provide adequate supplies to support healthy hygiene behaviors (e.g., soap, hand sanitizer with at least 60 percent alcohol for safe use by staff and older children, paper towels, and tissues).
- Teach and reinforce handwashing with soap and water for at least 20 seconds and/or the safe use of hand sanitizer that contains at least 60% alcohol by staff and older children.
- Increase monitoring to ensure adherence among students and staff.
  - Supervise use of hand sanitizer by students.
  - Ensure that children with skin reactions and contraindications to hand sanitizer use soap and water.
  - Reinforce handwashing during key times such as: Before, during and after preparing food; Before eating food; After using the toilet; After blowing your nose, coughing or sneezing; After touching objects with bare hands which have been handled by other individuals.
- Provide hand sanitizer (with at least 60% alcohol) at every building entrance and exit, in the cafeteria and in every classroom for safe use by staff and older students.
- Systematically and frequently check and refill hand sanitizers.
- Encourage staff and students to cough and sneeze into their elbows, or to cover with a tissue. Used tissues should be thrown in the trash and hands washed immediately with soap and water for at least 20 seconds.
  - Incorporate frequent handwashing and sanitation breaks into classroom activity.
  - Allow time between activities for proper cleaning and disinfection of high-touch surfaces.

# Children’s Village Academy (CVA)

## School Reopening Plan (A & B) for the 2020-2021 School Year

- Establish a schedule for and perform ongoing and routine environmental [cleaning and disinfection](#) of high-touch areas (e.g., door handles, stair rails, faucet handles, toilet handles, playground equipment, drinking fountains, light switches, desks, tables, chairs, kitchen countertops, cafeteria and service tables, carts, and trays) with an [EPA approved disinfectant for SARS-CoV-2](#) (the virus that causes COVID-19), and increasing frequency of disinfection during high-density times and disinfect all shared objects (e.g., gym or physical education equipment, art supplies, toys, games) between use.
  - Paper-based materials, such as books and loose-leaf paper, are not considered high-risk for COVID-19 transmission, and do not need additional cleaning or disinfection procedures.
- Ensure [safe and correct use](#) and storage of cleaning and disinfection products, including securely storing and using products away from children, and allowing for adequate ventilation when staff use such products.
- Limit sharing of personal items and supplies such as writing utensils.
- Keep students’ personal items separate and in individually labeled cubbies, containers or lockers.
- Limit use of classroom materials to small groups and disinfect between uses or provide adequate supplies to assign for individual student use.
- Ensure that all non-disposable food service items are minimally handled and washed with hot water and soap or in a dishwasher, or use disposable food service items such as plates and utensils.

### Plan A-Minimal Social Distancing

### Plan B-Moderate Social Distancing

*(Applies to both Plan A and B)*

CVA will implement and monitor the following strategies to meet the DHHS requirements for cleaning and hygiene:

#### **Staff and Student Training**

All CVA staff will be required to participate in the Plan A/B Reopening Plan, Remote Learning, and COVID-19 social distancing and cleaning/hygiene” requirements during orientation week. The purpose of the training will be to inform and appropriately communicate to staff on the school’s cleaning and hygiene expectations and mandates, which include:

## Children's Village Academy (CVA) School Reopening Plan (A & B) for the 2020-2021 School Year

- Handwashing with soap and water for at least 20 seconds and/or the safe use of hand sanitizer that contains at least 60% alcohol by staff and older children.
- Encourage staff and students to cough and sneeze into their elbows, or to cover with a tissue. Used tissues should be thrown in the trash and hands washed immediately with soap and water for at least 20 seconds.
- Incorporating frequent handwashing and sanitation breaks into classroom activity.
- Allowing time between activities for proper cleaning and disinfection of high-touch surfaces.
- Ensuring [safe and correct use](#) and storage of cleaning and disinfection products, including securely storing and using products away from children, and allowing for adequate ventilation when staff use such products.
- Limiting sharing of personal items and supplies such as writing utensils.
- Keeping students' personal items separate and in individually labeled cubbies, containers or lockers.
- Limiting use of classroom materials to small groups and disinfect between uses or provide adequate supplies to assign for individual student use.

During the first month of school, teachers will teach and practice healthy hygiene routines with students using NC's Essential Standards of Healthy Living, as well as, allot time into their daily schedules for handwashing and classroom cleaning breaks. Teachers and all staff will consistently reinforce these established cleaning/hygiene routines throughout the school year. Teachers, with assistance from instructional assistants, will also utilize non-instructional times to clean and disinfect high touch surfaces between class and outdoor activities, such as recess, PE/Health, and planning time. Administration will outline these allotted time opportunities into the K-8 master daily schedule. Department leads and the principal will develop and monitor appropriate cleaning/disinfecting schedules assigned to maintenance/custodial and related staff.

COVID-19 social distancing and cleaning/hygiene recommendations will be included in the Parent/Student orientation packets. Teachers and staff will utilize scheduled orientation appointments to communicate and review these handouts/guides on social

## **Children's Village Academy (CVA)**

### **School Reopening Plan (A & B) for the 2020-2021 School Year**

---

distancing and cleaning/hygiene requirements and to gather feedback concerning students' sensitivities to hand sanitizing solutions and alternative hygienic opportunities. Parent guidance on social distancing, cleaning/hygiene, and other COVID-19 updates will also be shared in monthly newsletters, displayed on the website, and posted on social media outlets.

**Facilities, School Nutrition, and Transportation**-(Refer to Operations section on **page 29** for cleaning and hygiene details)

# Children’s Village Academy (CVA)

## School Reopening Plan (A & B) for the 2020-2021 School Year

<b>Monitoring For Symptoms</b>	
<b>Plan A-Minimal Social Distancing</b>	<b>Plan B-Moderate Social Distancing</b>
<p><b>NCDHHS Requirements:</b></p> <p>Enforce that <a href="#">staff and students stay home</a> if:</p> <ul style="list-style-type: none"> <li>• They have tested positive for or are showing COVID-19 <a href="#">symptoms</a>, until they meet criteria for return.</li> <li>• They have recently had <a href="#">close contact</a> with a person with COVID-19, until they meet criteria for return.</li> </ul> <p>Conduct <a href="#">symptom</a> screening of any person entering the building, including students, staff, family members, and other visitors. Screening may be provided at the school entrance, during arrival at school, or upon boarding school transportation.</p> <ul style="list-style-type: none"> <li>• Example screening tools:               <ul style="list-style-type: none"> <li>◦ Symptom Screening Checklist: Elementary School Students (<a href="#">English</a>   <a href="#">Spanish</a>). Designed to be administered to person dropping off a young child.</li> <li>◦ Symptom Screening Checklist: Middle and High School Students or Any Person Entering the Building (<a href="#">English</a>   <a href="#">Spanish</a>). Designed to be administered to any person middle-school-aged or older, including students, staff, families, or visitors.</li> </ul> </li> </ul> <p>Conduct daily <a href="#">temperature screenings</a> for all people entering the school facility or boarding school transportation (see note below on optional parent/guardian attestation).</p> <ul style="list-style-type: none"> <li>• Fever is determined by a measured temperature of 100.4 °F or greater.</li> <li>• Individuals waiting to be screened must stand six feet apart from each other. Use tape or other markers on the floor for spacing.</li> <li>• The staff person taking temperatures must wear a cloth face covering, and must stay six feet apart unless taking temperature.</li> <li>• Use a touchless thermometer if available.</li> <li>• If not available, use a tympanic (ear), digital axillary (under the arm), or temporal (forehead) thermometer. Use disposable thermometer covers that are changed between uses.</li> </ul>	

# Children’s Village Academy (CVA)

## School Reopening Plan (A & B) for the 2020-2021 School Year

- Do not take temperatures orally (under the tongue) because of the risk of spreading COVID-19 from respiratory droplets from the mouth.
- Staff must wash hands or use hand sanitizer before touching the thermometer.
- Staff must wear gloves if available and change between direct contact with individuals, and must wash hands or use hand sanitizer after removing gloves.
- Staff must clean and sanitize the thermometer using the manufacturer's instructions between each use.

Schools may choose to utilize a parent/guardian attestation of a symptom screening for their child in lieu of in-person screening for students who are boarding school transportation. However, a student whose parent/guardian submitted an attestation must be screened upon arrival at the school building.

- Example: Parent/Guardian Attestation (Available on pages 18 and 19 of the [NCDHHS Toolkit](#)).

### Plan A-Minimal Social Distancing

### Plan B-Moderate Social Distancing

*(Applies to both Plan A and B)*

CVA will implement and monitor the following strategies to meet the NCDHHS requirements for monitoring for symptoms:

#### **Staff Arrival and Screening**

Staff will be required to complete the “Temperature & Symptom Screening Checklist” before entering the building. Designated staff and/or security (referred to as Screening Monitors) will be selected to conduct daily health screenings (using a touchless thermometer and brief questionnaire) and submit screening results to the office communication manager. Screening monitors must be 6ft apart from persons being screened and sanitize their hands and thermometer between each use. The office manager will be responsible for storing, scanning and/or uploading this data into a spreadsheet or compatible online application daily. Hard copies of health screenings for students and staff will be filed in the office.

**Self Screenings-** Staff who are designated to open the school building or who usually arrive to work before opening times (bus drivers or custodians), will be permitted to conduct “Self Screenings” in which they will complete, sign, and submit daily screening checklists without the assistance from another employee.

## **Children’s Village Academy (CVA)**

### **School Reopening Plan (A & B) for the 2020-2021 School Year**

An employee with a temperature of 100.4 or higher and/or whose screening checklist indicates that he/she exhibits symptoms of or has had exposure to COVID-19, will be asked to return to his/her home and contact the school principal and/or the designee immediately for further guidance on the locally developed COVID-19 “Return to School” policy. All employees will receive a copy of the COVID-19 Return to School policy during staff orientation.

#### **Student Arrival and Screening**

Students will complete the “Temperature & Symptom Screening Checklist” as they board the school buses. Bus drivers, along with selected bus monitors will be equipped with touchless thermometers and will be responsible for conducting the health screenings as students board the buses. A student with a temperature of 100.4 or higher and/or whose screening checklist indicates that the child exhibits symptoms of or exposure to COVID-19, will be asked to return to his/her home. The bus driver and/or monitor shall observe the child as they return to their home and contact the parent, after completing the bus route, to encourage them to contact the school for further guidance on the locally developed COVID-19 “Return to School” policy. All cases of students being asked to return to the homes and screening data must be submitted to the office manager immediately for follow-up.

CVA Administration will include the COVID-19 Return to School policy and Parent/Guardian Attestation form in its “Back to School” packet (which is mailed home prior to the first day of school) and in the Parent/Student Handbook distributed during Open House. Parents who complete the Parent/Guardian Attestation form, essentially waive the health screenings required upon boarding the bus. However, a student whose parent/guardian submits an attestation form ***must*** be screened (temperature & symptom) before entering the school building.

All students will be subject to a second temperature screening by Screening Monitors once they arrive on campus. Parents who transport their child(ren) to and from school must report to the front office building to complete the screening process (temperature & symptom checklist) and officially sign their child into school using the “Parent/Visitor” log.

***\*\*\*Designated staff and/or security will be selected to conduct daily temperature and symptom screenings must:***

## Children's Village Academy (CVA) School Reopening Plan (A & B) for the 2020-2021 School Year

- Maintain a distance of 6 feet from individuals being screened
- Wash hands or use hand sanitizer before touching the thermometer.
- Wear gloves if available and change between direct contact with individuals, and must wash hands or use hand sanitizer after removing gloves.
- Clean and sanitize the thermometer using manufacturer's instructions between each use.

Staff, students, and visitors entering the building must also wash or sanitize their hands at the designated entry point of the building using either the portable sink or hand sanitizing stations.

### Plan A-Minimal Social Distancing

**School Visitor Screening** Upon arrival, parents/visitors must report to Screening Monitor(s), located at the front office, who will conduct required health screenings. Once an individual is cleared, he/she may be allowed to enter the building for reasonable purposes. Only parents/guardians or guests approved by the principal or the designee, will be allowed to visit or volunteer in a classroom. However, only 1 visitor/volunteer is allowed in a classroom at a time and no more than 2 visitors/volunteers are allowed per day.

### Plan B-Moderate Social Distancing

**\*\*Parents/visitors will not be allowed to enter the ACADEMIC buildings** (buildings that house the classrooms) on either campus, unless deemed absolutely necessary by the Principal or a designee. If a parent is present to sign their child out of school, the child will be escorted to the office by designated hall monitors.

### *(Applies to both Plan A and B)*

Parents/visitors requesting to speak with an employee will be asked to schedule an appointment to meet with the employee at another time.

**Children's Village Academy (CVA)**  
**School Reopening Plan (A & B) for the 2020-2021 School Year**

---

Staff and visitors ***MUST NOT*** congregate in the office/reception areas at any time. No more than 2 visitors (which includes staff who are not office personnel) shall be allowed in the front office(s) at a time and must maintain a 6 ft distance from other people. ALL visitors must wear protective face coverings.

# Children's Village Academy (CVA)

## School Reopening Plan (A & B) for the 2020-2021 School Year

---

### Handling Suspected, Presumptive, or Confirmed Cases of COVID 19

#### Plan A-Minimal Social Distancing

#### Plan B-Moderate Social Distancing *(Strategies to be applied in addition to Plan A)*

#### NCDHHS Requirements:

- Post signage at the main entrance requesting that people who have been symptomatic with fever and/or cough not enter. Examples of signage such as [Know Your Ws/Stop if You Have Symptoms](#) flyers (English - [Color](#), [Black & White](#); Spanish - [Color](#), [Black & White](#)).
- Educate staff, students and their families about the signs and symptoms of COVID-19, when they should stay home and when they can return to school.
- Establish a dedicated space for symptomatic individuals that will not be used for other purposes.
- Immediately isolate symptomatic individuals to the designated area at the school, and send them home to [isolate](#).
- Ensure symptomatic student remains under visual supervision of a staff member who is at least 6 feet away. The supervising adult should wear cloth face covering or a surgical mask.
- Require the symptomatic person to wear a cloth face covering or a surgical mask while waiting to leave the facility.
  - Cloth face coverings should not be placed on:
    - Anyone who has trouble breathing or is unconscious.
    - Anyone who is incapacitated or otherwise unable to remove the face covering without assistance.
    - Anyone who cannot tolerate a cloth face covering due to developmental, medical or behavioral health needs.
- Require school nurses or delegated school staff to provide direct patient care to wear appropriate Personal Protective Equipment (PPE) and perform hand hygiene after removing PPE. Refer to the Infection Control Supplies Checklist for type of PPE needed.
- Implement cleaning and disinfecting procedures following [CDC guidelines](#).

## Children's Village Academy (CVA) School Reopening Plan (A & B) for the 2020-2021 School Year

- Have a plan for how to transport an ill student or staff member home or to medical care.
- Adhere to the following process for allowing a student or staff member to return to school.
  - If a person has had a negative COVID-19 test, they can return to school once there is no fever without the use of fever-reducing medicines and they have felt well for 24 hours.
  - If a person is diagnosed with COVID-19 by a medical professional based on a test or their symptoms or does not get a COVID-19 test but has had symptoms, they should not be at school and should stay at home until they (or a family member if younger child) can answer YES to the following three questions:
    1. Has it been at least 10 days since the child first had symptoms?
    2. Has it been at least 3 days since the child had a fever (without using fever reducing medicine)?
    3. Has it been at least 3 days since the child's symptoms have improved, including cough and shortness of breath?
- Suggest aligning with child care guidance: “Notify local health authorities of confirmed COVID-19 cases among children and staff (as required by NCGS § [130A-136](#).)”
- Ensure that if a person with COVID-19 was in the school setting while infectious, school administrators coordinate with [local health officials](#) to notify staff and families immediately while maintaining confidentiality in accordance with FERPA, NCGS 130A-143, and all other state and federal laws.
- If a student/employee has been diagnosed with COVID-19 but does not have symptoms, they must remain out of school until 10 days have passed since the date of their first positive COVID-19 diagnostic test, assuming they have not subsequently developed symptoms since their positive test.
- If a student/employee that has been diagnosed with COVID-19 or has been presumed positive by a medical professional due to symptoms, they are not required to have documentation of a negative test in order to return to school.
- If a student/employee has been determined to have been in close contact with someone diagnosed with COVID-19, they must remain out of school for 14 days since the last date of exposure unless they test positive. In which case, exclusion criteria above would apply. They must complete the full 14 days of quarantine, even if they test negative.
- Provide remote learning options for students unable to be at school due to illness or exposure

## Children’s Village Academy (CVA) School Reopening Plan (A & B) for the 2020-2021 School Year

Plan A-Minimal Social Distancing	Plan B-Moderate Social Distancing
<p><i>(Applies to both Plan A and B)</i></p>	
<p>CVA will implement and monitor the following strategies to meet the DHHS requirements for handling suspected, presumptive, or confirmed cases of COVID 19:</p>	
<p><b><u>Signage:</u></b> CVA will ensure that <a href="#">Know Your Ws/Stop if You Have Symptoms</a> flyers are posted at every entry door of the school buildings, on the school’s website, and social media outlets. All employees will receive a copy of the COVID-19 Return to School policy during staff orientation. Families will receive a copy of the COVID-19 Return to School policy and Parent/Guardian Attestation form in the “Back to School’ and Open House packets. The COVID 19 Return to School policy will include information about the signs and symptoms of COVID-19, when they should stay home, and when they can return to school.</p>	
<p><b><u>Suspected, Presumptive, or Confirmed Positive Cases of COVID 19:</u></b> Staff and students whose temperature is higher than 100.4 and/or whose screenings indicate that the individual exhibits symptoms related to COVID-19 will be instructed to return home and seek medical attention if symptoms do not subside with the assistance of over-the-counter medication within 24 hours.</p>	
<p>Parents/guardians of students who become ill or symptomatic while at school will be contacted immediately and the student will be isolated and monitored in a designated area in the front office until the parent/guardian arrives. <i>Note:</i> The staff monitor supervising the symptomatic student must wear a face mask, practice social distancing (maintain a distance of 6 feet) and ensure that the symptomatic student is wearing a face mask as well. The staff monitor must also wear gloves if in direct physical contact with the asymptomatic student and wash hands immediately after removing gloves to avoid contaminating other surfaces and people.</p>	
<p>If the parent/guardian does not have transportation to pick up their child, then an on-site bus driver will transport the individual home via the <i>transit</i> school bus. An employee who does not have transportation or is too ill to transport themselves will be offered the option of being transported home by an on-site driver as well. Once an individual has been removed from the isolated area, the</p>	

## **Children's Village Academy (CVA)**

### **School Reopening Plan (A & B) for the 2020-2021 School Year**

---

receptionist/secretary must immediately request that custodial staff clean and disinfect the area before it is open to others. No one will be permitted into the area until it has been cleaned and disinfected. The bus driver will also clean and disinfect all areas of the vehicle utilized by the symptomatic individual.

An employee/student who is suspected or presumed symptomatic will be informed that returning to school is permitted only if the following conditions have been met:

- If the symptoms subside within 24 hours, there is no fever without the use of fever-reducing medicines, and the individual feels well for 24 hours, then the employee/student may report back to work/school.
- If symptoms have not subsided in the 24 hour time period, the employee/student must report to a medical professional for COVID-19 testing.
  - If test results are negative, there is no fever without the use of fever-reducing medicines, and the individual feels well for 24 hours, then the employee/student can report to work/school.
  - If a person is diagnosed with COVID-19 by a medical professional based on a test or their symptoms or does not get a COVID-19 test but has had symptoms, they will be instructed to stay home until they (or a family member if younger child) can answer YES to the following three questions:
    1. Has it been at least 10 days since the person first had symptoms?
    2. Has it been at least 3 days since the person had a fever (without using fever reducing medicine)?
    3. Has it been at least 3 days since the person's symptoms have improved, including cough and shortness of breath?

#### **Confirmed Cases of COVID 19:**

In accordance with child care guidance, a designated member of the emergency response team will notify the local health department of confirmed COVID-19 cases among children and staff (as required by NCGS § 130A-136.) If the student/employee was in school while infectious, the designated emergency response team member and/or the principal will seek guidance from the local health department in notifying staff and families immediately and maintain confidentiality in accordance with FERPA, NCGS

## Children's Village Academy (CVA) School Reopening Plan (A & B) for the 2020-2021 School Year

---

130A-143, and all other state and federal laws.

CVA will communicate to staff and families, as well as, enforce the following protocols for exposure to and confirmed cases of COVID 19:

- Student/employee has been diagnosed with COVID-19 but does not have symptoms:
  - Must remain out of school until 10 days have passed since the date of their first positive COVID-19 diagnostic test, assuming they have not subsequently developed symptoms since their positive test.
- Student/employee has been determined to have been in close contact with someone diagnosed with COVID-19:
  - Must remain out of school for 14 days since the last date of exposure unless they test positive. In which case, exclusion criteria above would apply. They must complete the full 14 days of quarantine, even if they test negative.

Individuals who have been diagnosed with COVID-19 or have been presumed positive by a medical professional due to symptoms **are not** required to have documentation of a negative test in order to return to school.

# Children’s Village Academy (CVA)

## School Reopening Plan (A & B) for the 2020-2021 School Year

<b>Communication and Combating Misinformation</b>	
<b>Plan A-Minimal Social Distancing</b>	<b>Plan B-Moderate Social Distancing</b> <i>(Strategies to be applied in addition to Plan A)</i>
<p><b>NCDHHS Requirements:</b></p> <p>Disseminate COVID-19 information and combat misinformation through multiple channels to staff, students and families. Ensure that families are able to access communication channels to appropriate staff at the school with questions and concerns.</p> <ul style="list-style-type: none"> <li>• Some reliable sources include: <a href="#">NC DHHS COVID-19 Webpage</a>, <a href="#">Know Your Ws: Wear, Wait, Wash</a>, <a href="#">NC DHHS COVID-19 Latest Updates</a>, <a href="#">NC DHHS COVID-19 Materials &amp; Resources</a>, and the additional resources listed at the end of this guidance document.</li> </ul> <p>Put up signs, posters, and flyers at main entrances and in key areas throughout school buildings and facilities such as those found on the <a href="#">Social Media Toolkit for COVID-19</a> to remind students and staff to use face coverings, wash hands, and stay six feet apart whenever possible (Wear, Wait, Wash).</p> <ul style="list-style-type: none"> <li>• <a href="#">Know Your W's</a> signs are available in English and Spanish.</li> <li>• Teach students who cannot yet read what the signs’ language and symbols mean.</li> </ul>	
<i>(Applies to both Plan A and B)</i>	
<p>CVA will implement and monitor the following strategies to meet the DHHS requirements for communication and combating misinformation:</p> <p><b><u>Signage and Communication:</u></b></p> <p>CVA will ensure that <a href="#">Know Your Ws/Stop if You Have Symptoms</a> flyers and other sources of information are posted at every entry door of the school buildings, hallways, restrooms, teacher/student lounges, cafeterias, and even each classroom. COVID 19 updates will be posted (bi-weekly to monthly) on the school’s website and social media outlets. Reminders of the school’s screening procedures, healthy hygiene efforts, and its policy for “staying home when sick” will be communicated through monthly newsletters, emails, and the One Call Now communication system. All updates and signage will be available in both English and</p>	

## **Children’s Village Academy (CVA) School Reopening Plan (A & B) for the 2020-2021 School Year**

---

Spanish.COVID 19 brochures and flyers will also be mailed to families, included in the “Back to School” packet, distributed prior to the start of the school year. All information will align with reliable sources, such as [NC DHHS COVID-19 Webpage](#), [Know Your Ws: Wear, Wait, Wash](#), and [NC DHHS COVID-19 Latest Updates](#).

# Children’s Village Academy (CVA) School Reopening Plan (A & B) for the 2020-2021 School Year

## EMPLOYEE SUPPORT SERVICE

<b>Protecting Vulnerable Populations</b>	
<b>Plan A-Minimal Social Distancing</b>	<b>Plan B-Moderate Social Distancing</b> <i>(Strategies to be applied in addition to Plan A )</i>
<p><b>NCDHHS Requirement</b></p> <p>Create a process for staff to self-identify as high-risk for severe illness due to COVID-19 and have a plan in place to address requests for alternative work arrangements or re-assignments.</p>	
<p><i>(Applies to both Plan A and B)</i></p> <p>CVA will implement and monitor the following strategies to meet the NCDHHS requirements for protecting vulnerable populations:</p> <p><b><u>Identify High Risk Employees:</u></b> CVA staff will complete a COVID 19 “<i>High Risk Self Assessment</i>” prior to orientation week scheduled for August 2020. The self assessment will allow employees to self-identify as high risk of illness due to COVID 19. Employees who self identify as high risk individuals must submit a request for necessary accommodations/modification to their job duties. Self assessments and requests will be submitted to Human Resource personnel. Requests for accommodations and /or duty modifications will be shared with the CVA Board of Directors for review and approval. Board decisions regarding these requests will be presented to the employee no more than 10 days after the request was submitted.</p> <p><b><u>Employee Leave:</u></b> All CVA employees will receive information regarding the <u>Families First Coronavirus REsponse Act (FFCRA)</u> and state policy updates regarding sick, vacation, and emergency leave in addition to the annual employee leave/absenteeism policy that is distributed at the start of each school year. Employees will acknowledge receipt of this information by providing their signature on a hard copy.</p>	

**Children's Village Academy (CVA)**  
**School Reopening Plan (A & B) for the 2020-2021 School Year**

---

**Hiring Process Considerations for Summer and Fall 2020:** All candidates considered for hire will be interviewed virtually. Upon hire, new employees will have scheduled appointment times to receive and submit required documentation, arranged by the principal or a designee.

# Children's Village Academy (CVA)

## School Reopening Plan (A & B) for the 2020-2021 School Year

<b>Employee Coping and Resilience</b>	
<b>Plan A-Minimal Social Distancing</b>	<b>Plan B-Moderate Social Distancing</b>
<b>NCDHHS Requirement</b> Provide staff, families, and students (if age-appropriate) with information on how to access resources for mental health and wellness (e.g., 211 and Hope4NC Helpline 1-855-587-3463)	
<p><b><u>Employee Mental Health Support:</u></b>            CVA will ensure that information to access resources to mental health and wellness are communicated to staff, families, and students in the following ways:</p> <ul style="list-style-type: none"> <li>● Ensuring mental health and wellness brochures (provided by local mental health agencies) are distributed and made available in the front office</li> <li>● Posting signage (that provides information about access to mental health resources, such as the Hope4NC Helpline throughout the school buildings</li> <li>● Hire a counselor/social worker to mitigate employee and student concerns about COVID 19 and serve as a direct liaison between the school and local mental health agencies</li> <li>● Ensure updates on mental health resources are provided and discussed in monthly faculty meetings, as well as, at family curriculum nights, and other events</li> <li>● Seek guidance from local mental health agencies or therapists and make referrals when necessary.</li> </ul>	<p style="text-align: center;"><i>(Strategies to be applied in addition to Plan A )</i></p> <ul style="list-style-type: none"> <li>● The counselor (if available) or a designee will provide support services <u>on-site and off-site</u>, as necessary.</li> </ul>

# Children's Village Academy (CVA)

## School Reopening Plan (A & B) for the 2020-2021 School Year

### SOCIAL EMOTIONAL LEARNING AND STUDENT MENTAL HEALTH

<b>Student Coping and Resilience</b>	
<b>Plan A-Minimal Social Distancing</b>	<b>Plan B-Moderate Social Distancing</b>
<p><b>NCDHHS Requirement</b></p> <p>Provide staff, families, and students (if age-appropriate) with information on how to access resources for mental health and wellness (e.g. 211 and Hope4NC Helpline 1-855-587-3463).</p>	
<p><b><u>Student Mental Health Support:</u></b> CVA will ensure that information to access resources to mental health and wellness are communicated to staff, families, and students in the following ways:</p> <ul style="list-style-type: none"> <li>● Ensuring mental health and wellness brochures (provided by local mental health agencies) are distributed and made available in the front office</li> <li>● Posting signage (that provides information about access to mental health resources, such as the Hope4NC Helpline.</li> <li>● Hire a counselor/social worker to mitigate employee and student concerns about COVID 19 and serve as a direct liaison between the school and local mental health agencies</li> <li>● Ensure updates on mental health resources are provided</li> </ul>	<p style="text-align: center;"><i>(Strategies to be applied in addition to Plan A )</i></p> <p>The counselor (if available) or a designee will provide support services <u>on-site and off-site</u>, as necessary.</p>

## Children's Village Academy (CVA) School Reopening Plan (A & B) for the 2020-2021 School Year

- and discussed in monthly newsletters, as well as, at family curriculum nights, and other events
- Seek guidance from local mental health agencies or therapists and make referrals when necessary.

*(Applies to both Plan A and B)*

**Assessing Existing Student Data:**

Teachers and the MTSS (Multi-Tiered Support Services) Coordinator will work together to review student personal education plans (PEP) from the 2019-20 school year to assess academic and behavior data and identify students who need additional mental health support services . The MTSS coordinator, principal, and teachers will identify students' behavioral plans and decide if plans need to be updated or modified to reflect accommodations needed as a result of the COVID 19 pandemic. In addition to conducting school-based meetings with the parent/families of identified students, the MTSS coordinator will work with the principal and counselor (if available) to seek guidance from local mental health agencies or therapists and make referrals when necessary.

**Social Emotional Learning (SEL) Professional Development:**

CVA has contracted professional development services from Leaders Building Leaders, LLC. and have already completed 3 virtual training sessions (May 2020) and scheduled monthly webinars to be continued throughout the 2020-2021 school year, tailored to school culture and social emotional learning strategies. The School Improvement Team, MTSS coordinator, principal, and support staff will work together to assess and implement school-wide core SEL practices, which will be included in the school's comprehensive plan. The NC Social Emotional Learning COVID 19 Practice Guide and other existing resources will be used in the planning and implementation of SEL and mental health support. The School Improvement Team (SIT) will also work to develop a resource map that lists available local agencies and related sources to support an array of family needs (food, after-school programs, mental health support, tutoring, etc.).

**Student Surveys and Training:**

All K-8 students will complete perspective and interest surveys in the initial quarter to assess their feelings about school safety, learning interest, and learning styles. Data will be analyzed by the school improvement team and administration and disseminated among staff so informed decisions and modifications can be applied to curriculum and behavior plans.

**Children's Village Academy (CVA)**  
**School Reopening Plan (A & B) for the 2020-2021 School Year**

---

Students in grades 6-8 will participate in new and refresher training in the *Say Something Anonymous Reporting System (SS-ARS)* to ensure students are knowledgeable of the anonymous outlet and its purpose in being an alternative outlet if they do not feel comfortable reporting or sharing information with an adult.

**Children’s Village Academy (CVA)  
School Reopening Plan (A & B) for the 2020-2021 School Year**

**OPERATIONS: FACILITIES**

Facilities		
	Plan A-Minimal Social Distancing	Plan B-Moderate Social Distancing (Strategies to be applied in addition to Plan A )
<b>Classroom Size and Space</b>	<p><b><u>Classroom and Virtual Learning Settings:</u></b> Classrooms will accommodate the <b>full class size</b>. Virtual learning settings will be utilized only when deemed necessary by lead administration, in which case, <u>virtual classrooms will accommodate smaller groups of no more than 5-7 students and 1 virtual assistant</u> per room.</p> <p>Teachers and students are strongly encouraged to wear face masks and/or face shields at all times. Class group members must never be mixed once assigned to a group. (ex. sending student to another classroom as a management strategy)</p> <p>Students' desks must be faced in the same direction and equipped with desk shields. Students will be seated 6 ft apart, <b><i>if feasible</i></b>.</p>	<p><b><u>Classroom and Virtual Learning Settings:</u></b> Classrooms will accommodate <b>no more than 50% of the class size and 1</b> teacher per classroom. <u>Virtual classroom sizes will accommodate no more than 50% of the remaining headcount and 1 virtual assistant</u> per room.</p> <p><b><i>Students must be seated 6 ft apart</i></b> with desks faced in the same direction and equipped with desk shields.</p> <p>Teachers and <b><i>students over the age of 11</i></b> are required to wear face masks and/or face shields at all times.</p> <p>Virtual classrooms will be designated throughout each campus and equipped with the necessities (TV, Laptop, HotSpot Internet device, speakers, books,</p>

**Children’s Village Academy (CVA)  
School Reopening Plan (A & B) for the 2020-2021 School Year**

		desks, etc.) to support a virtual learning environment.
<b>Signage</b>	<i>(Applies to both Plan A and B)</i>	
	The Maintenance Team and designated office staff will ensure that signage is vividly displayed throughout the school (hallways, front office, doorways, classrooms, etc.) that emphasize appropriate cleaning and hygiene, social distancing, and COVID 19 awareness procedures and reminders.	
<b>Cleaning, Disinfecting, &amp; Sanitizing</b>	<i>(Applies to both Plan A and B)</i>	
	<p><b><u>Supplies &amp; Inventory</u></b></p> <p>The facilities/project manager and maintenance team will assess the needed cleaning supplies and utilize an inventory list to determine the adequate amount of supplies needed to be purchased and stocked. The facilities manager and designated maintenance staff will assess the inventory weekly and ensure additional supplies are purchased, stored, and made available to all staff and students to support healthy hygiene behaviors.</p> <p>The facilities/project manager and maintenance team will install hand sanitizer stations (filled with hand sanitizer with at least 60% alcohol) at every building entry and exit door, as well as, each classroom and/or virtual learning setting. All hand sanitizer stations will be monitored daily (mid-day and prior to closing) for refills and documented using a checklist.</p> <p><b><u>Scheduling</u></b></p> <p>The facilities manager, with guidance from designated administration will incorporate in the maintenance schedule allotted times for proper cleaning and disinfection of high-touch surfaces (e.g. door handles, stair rails, faucet handles, toilet handles, playground equipment, drinking fountains, light</p>	

## Children’s Village Academy (CVA) School Reopening Plan (A & B) for the 2020-2021 School Year

	switches, desks, tables, chairs, kitchen countertops, cafeteria and service tables, carts, and trays) with an <a href="#">EPA approved disinfectant for SARS-CoV-2</a> and increasing frequency of disinfection during high-density times and disinfect all shared objects (e.g., gym or physical education equipment, technology lab) between use.	
	<b>Plan A-Minimal Social Distancing</b>	<b>Plan B-Moderate Social Distancing</b> <i>(Strategies to be applied in addition to Plan A )</i>
<b>Social Distancing</b>	<p><b><u>Restroom &amp; Hallway Supervision</u></b> Classes will not be allowed to go to the restrooms as a whole class. Hall monitors (Foster Grandparents and designated school staff) will assist teachers in monitoring <b><u>no more than 10 students at a time</u></b> during scheduled, grade-level restroom/break times.</p>	<p><b><u>Restroom &amp; Hallway Supervision</u></b> Classes will not be allowed to go to the restrooms as a whole class. Hall monitors (Foster Grandparents and designated school staff) will assist teachers in monitoring <b><u>no more than 5 students at a time</u></b> during scheduled, grade-level restroom/break times.</p>
	<p><i>(Applies to both Plan A and B)</i></p> <p>Restroom breaks will be staggered by class during established times of the day (after breakfast, lunch, and at the end of the school day). Students will not be allowed to go to the restrooms in between classes or established breaks without a hall pass....No exceptions!!! Students without hall passes will be directed to return to class by the hall monitor.</p>	
<b>Recess and Outdoor Activities</b>	<p><i>(Applies to both Plan A and B)</i></p> <p>Classes will have to stagger recess times to allow for only one class group to participate in recess or outdoor activities at a time. Teachers will work with PLC and SIT team members to develop a recess</p>	

**Children’s Village Academy (CVA)  
School Reopening Plan (A & B) for the 2020-2021 School Year**

	<p>schedule and submit it for approval to the principal or designated administrative staff for approval. As students enter the building, they will wash or sanitize their hands at the designated entry point of the building, using either the portable sink or hand sanitizing stations available.</p> <p style="text-align: center;"><b><u>NOTE: No students will be allowed on playground equipment during Phase I</u></b></p>
<b>School Assemblies and Events</b>	<p style="text-align: center;"><i>(Applies to both Plan A and B)</i></p> <p>There will be no school assemblies or major school events occurring during Phase 1. All events, including special recognition ceremonies/activities such as Tiger Walks and Awards programs will be modified to adhere to regulations/guidelines provided by the Center of Disease Control (CDC) and state/local health agencies.</p>
<b>Safety Drills</b>	<p style="text-align: center;"><i>(Applies to both Plan A and B)</i></p> <p>CVA will continue quarterly safety drills (Lockdown, Evacuation, etc.) and monthly fire drills as outlined in the CVA School Emergency/Evacuation policy, with modifications to adhere to the social distancing to mitigate the spread of COVID 19.</p> <p>Drills will continue to be documented and debriefs (regarding feedback for responsive skills) will continue to be conducted either immediately after drills or in staff meetings.</p>

## Children's Village Academy (CVA) School Reopening Plan (A & B) for the 2020-2021 School Year

School Nutrition		
	Plan A-Minimal Social Distancing	Plan B-Moderate Social Distancing
<b>Meal Service</b>	<p>Staff and students <b>will not</b> be allowed to congregate in the cafeteria for breakfast and lunch as normal.</p> <p>School Nutrition (SN) staff <u>will have the option</u> of continuing to deliver meals to classrooms at scheduled breakfast and lunch times or have students bring pick up meals from the cafe and take them back to classrooms. After Phase I, SN staff will have the option of opening the cafeteria for traditional meal service, with Grab-N-Go meal service while social distancing is fully enforced.</p>	<p>Staff and students <b>will not</b> be allowed to congregate in the cafeteria for breakfast and lunch as normal. The SN staff will deliver meals to classrooms at scheduled breakfast and lunch times.</p> <p>Breakfast and lunch times will be allotted on the master daily schedule as normal, but students will eat meals inside the classroom. Teachers must ensure that students are allowed the allotted time to finish their meals.</p>
	<p><i>(Applies to both Plan A and B)</i></p> <p>All SN staff are required to wear face masks and/or face shields (or both) at all times. SN staff will gradually transition to traditional cafeteria style service as directed by local and state health guidance. The following social distancing and hygiene practices will be enforced when transition occurs:</p> <ul style="list-style-type: none"> <li>○ Shields added to service equipment</li> <li>○ Clearly marked spacing on floors to promote social distancing in: hallways leading to dining rooms; in serving lines, and in lines to exit the dining room</li> <li>○ Spaced seating</li> </ul>	

## Children's Village Academy (CVA) School Reopening Plan (A & B) for the 2020-2021 School Year

	<ul style="list-style-type: none"> <li>○ Use of disposable trays, plates and utensils</li> <li>○ No self-service or sharing of food or other items</li> <li>○ Longer meal periods to allow for delayed meal service due to social distancing</li> <li>○ Cleaning/disinfecting of tables/chairs or other contact surfaces before, during (as needed) and after meal service.</li> </ul>
<b>Meal Counting &amp; Claiming</b>	<p style="text-align: center;"><i>(Applies to both Plan A and B)</i></p> <p>During meal times the SN staff member will use the roster to mark whether or not a student has received a meal. At the end of meal service the information from the roster will be entered into our POS software, Etrition. These documents will assist us in our claim for reimbursement at the end of the month. All electronic and paper documents will be properly filed and kept for documentation.</p>
<b>Staffing</b>	<p style="text-align: center;"><i>(Applies to both Plan A and B)</i></p> <p>All SN Staff will be screened before entering the building. However, staff who arrive prior to 7 am will conduct daily self screenings and notify the SN Director and principal of suspected or presumed cases immediately so that decisions in insourcing replacements can be made in a timely fashion. Volunteers may be utilized to support meal service (delivery) if deemed necessary by the SN Director and/or principal.</p>
<b>Cleaning &amp; Disinfecting</b>	<p style="text-align: center;"><i>(Applies to both Plan A and B)</i></p> <p>The SN Director will monitor daily and weekly cleaning schedules of the kitchen and cafeteria to ensure that all non-disposable food service items are minimally handled and washed with hot water and soap, rinsed and sanitized, as well as, ensure waste products are disposed of frequently and appropriately. The SN Director will monitor to ensure that staff routinely clean frequently used areas ( dining rooms, including tables, chairs and other high-touch surfaces between and/or throughout meal service. SN will follow DPI-approved HACCP procedures and expectations already in place. CVA will continue using only disposable food service items such as plates and utensils.</p> <p>Trash cans will be placed outside of the classrooms for the trays to be disposed of after the meal. The SN</p>

**Children's Village Academy (CVA)**  
**School Reopening Plan (A & B) for the 2020-2021 School Year**

---

	<p>staff and custodians will be responsible for removing the trash after meal service. If any spills happen during the meal, the teacher and/or assistant will be responsible for the clean up. Cleaning supplies will be made available in the hallway closet or custodial assistance may be requested.</p>
--	--

	<p>The SN Director will ensure that signage of social distancing and proper hygiene reminders are clearly posted. The SN Director will work with teachers to ensure time is allotted for students to properly wash/sanitize their hands before receiving breakfast and lunch.</p>
--	---

## Children's Village Academy (CVA) School Reopening Plan (A & B) for the 2020-2021 School Year

Transportation		
	Plan A-Minimal Social Distancing	Plan B-Moderate Social Distancing
<b>Social Distancing</b>	<p><b><u>Seating</u></b> Students should be seated with 2 students per seat and must wear face coverings. <u>Siblings must share a seat.</u></p>	<p><b><u>Seating</u></b> Students should be seated with either <b><i>1 student per every other seat or 1 student per seat (based on the plan phase)</i></b> and must sit as close to the window as possible (no students should be sitting at the edge of the seat or near the walking aisle. Students must wear face coverings.</p> <p><u>Siblings (from the same home) will be allowed to share a seat.</u></p>
	<p><b><i>(Applies to both Plan A and B)</i></b></p> <p>Students must also have on a face mask, which will be available on each school bus if the student does not have his/her own mask. Bus drivers must wear a face mask or face shield (or both) at all times.</p> <p>Students <b><u>will not be allowed</u></b> to alter bus assignments temporarily (ex. riding home with a friend).</p>	
<b>Initial Information &amp; First Steps</b>	<p><b><i>(Applies to both Plan A and B)</i></b></p> <p>Transportation staff will begin contacting families at least 3 weeks prior to the first day of school to communicate anticipated arrival and dismissal information, update residence/contact information, the screening process, and the Parent Attestation form. Transportation staff will also provide transportation</p>	

## Children’s Village Academy (CVA) School Reopening Plan (A & B) for the 2020-2021 School Year

	<p>guidelines for social distancing, health screenings, etc. during the parent/student orientation (Open House) scheduled in August 2020.</p> <p>Bus drivers will label/number and assign seats, as well as, clearly mark spacing on buses (seats, aisle, etc.) to promote social distancing. Bus drivers, with the assistance from monitors, will also train students to load back to front (pick-up) and unload “front to back” (drop off). Social distancing practices on the bus will be monitored by designated administrative staff.</p>
<p><b>Health Pre-Screening of Students</b></p>	<p style="text-align: center;"><i>(Applies to both Plan A and B)</i></p> <p>Students will complete the Symptom Screening Checklist and have their temperatures checked as they board the school buses. Bus drivers and/or bus monitors will be equipped with touchless thermometers and will be responsible for reading student temperatures and assisting students with completing the Symptom Screening Checklist as students board the buses. A student with a temperature of 100.4 or higher and/or whose screening checklist indicates that the child exhibits symptoms of or exposure to COVID-19, will be asked to return to his/her home and the parent/guardian should contact the school for further guidance on the locally developed COVID-19 “Return to School” policy.</p> <p>The bus driver and/or assistant must monitor (observe visually or physically escort) the student to ensure that he/she returns to their home safely. The bus driver and/or monitor must submit checklist documentation and report negative findings (students asked to return home) to the office receptionist/secretary immediately after arriving at the school. The receptionist/secretary must notify the PowerSchool Administrator of any student being asked to return home from the bus. The PowerSchool Administrator (who manages the school health assessment and serves as a member of the Emergency Response team) will contact the parent immediately to provide further guidance.</p>

## Children’s Village Academy (CVA) School Reopening Plan (A & B) for the 2020-2021 School Year

	<p>CVA Administration will include the COVID-19 Return to School policy and Parent/Guardian Attestation form in its “Back to School” packet (that is mailed home prior to the first day of school) and in the Parent/Student Handbook distributed during Open House in an effort to reduce morning bus delays. However, a student whose parent/guardian submitted an attestation must be screened (temperature &amp; symptom) upon arrival at the school building.</p>
<p><b>Staffing</b></p>	<p style="text-align: center;"><i>(Applies to both Plan A and B)</i></p> <p>CVA will utilize volunteers, if feasible, to assist bus drivers with daily health screenings and monitor for social distancing practices. If a bus driver becomes ill or is unable to transport students due to other circumstances, then volunteers or qualified staff who hold a current CDL license will be utilized as substitute drivers. CVA administration will maintain a record of available substitute drivers and ensure that substitutes are trained on social distancing and healthy hygiene procedures, as well as, covered under the school’s insurance.</p> <p>Bus drivers will conduct daily self screenings and report negative findings to the transportation coordinator and principal immediately, so that decisions in securing a substitute driver can be made in a timely fashion.</p>
<p><b>Cleaning, Disinfecting, &amp; Sanitizing</b></p>	<p style="text-align: center;"><i>(Applies to both Plan A and B)</i></p> <p>Transportation staff will receive training on the safe, appropriate use and storage of cleaning/disinfecting supplies. Drivers must disinfect the highly touched areas and seats <u>between daily transport and/or routes</u> <b>and</b> at the <u>end of each work day</u>. Designated administrative staff will conduct random checks to ensure that buses are being cleaned/disinfected as advised.</p> <p>Transportation staff must ensure that adequate ventilation (open windows) is available during cleanings. Students <b>must not</b> be on the vehicle while it is being cleaned/disinfected. Cleaning supply kits will be stored in locked custodial closets on each campus and made accessible to drivers each day.</p>

**Children's Village Academy (CVA)  
School Reopening Plan (A & B) for the 2020-2021 School Year**

---

--	--

## Children's Village Academy (CVA) School Reopening Plan (A & B) for the 2020-2021 School Year

### STUDENT LEARNING

	Plan A-Minimal Social Distancing	Plan B-Moderate Social Distancing
<b>Daily Schedule</b>	<p>K-8 daily schedules will be similar to the previous school years schedule, allotting time for at least 45-60 minutes of core subject instruction (ELA, Math, Science, and Soc.Studies) and other key components of the daily curriculum (intervention, art/music integration, electives, planning, etc.).</p>	<p><i>(Strategies to be applied in addition to Plan A )</i></p> <p>K-8 daily schedules <b><i>will be modified</i></b> to accommodate for delayed timing of transportation, staggering lunches and/or recess, and all other factors affected by moderate social distancing. Daily schedules will allot time for at least 45-60 minutes of core subject instruction (ELA, Math, Science, and Soc.Studies) <b><u>but will allot &lt;45 minutes or provide virtual learning opportunities for other key components of the daily curriculum</u></b> (intervention, electives, art/music integration, planning, etc.).</p>

## Children's Village Academy (CVA) School Reopening Plan (A & B) for the 2020-2021 School Year

<b>Class Transitions &amp; Rotations</b>	<p>Students in Grades K-5 will remain in the same rooms during the school day. <b><u>Rotations of students between classes will be allowed at administrative discretion</u></b> (<i>Grade 4-5 transition only</i>). Students in grades 6-8 will rotate between core and elective sessions as necessary.</p>	<p>Students in Grades K-5 will remain in the rooms during the school day. <b><u>There will be NO rotations of students between K-5 classes, unless deemed absolutely necessary by principal.</u></b></p> <p>There will be a 2 week rotation between groups in general classroom settings and virtual learning settings. For instance, students assigned to the general classrooms on the 1st day of school will rotate to a virtual class setting after two weeks and vice versa. This rotation will allow opportunities for ALL students to experience equitable face-to-face instruction with the primary teacher.</p>
	<p><i>(Applies to both Plan A and B)</i></p> <p>Middle school class transitions will be monitored by support staff and security who will be present in the hallways during class transition times to ensure that social distancing guidelines are being followed in the hallways. Class dismissal will be staggered and classes will be released one at a time. Hallway monitors will monitor to ensure that there is little to no interaction between class groups during transition times.</p>	

**Children’s Village Academy (CVA)**  
**School Reopening Plan (A & B) for the 2020-2021 School Year**

<p><b>Curriculum and Pacing Guides</b></p>	<p style="text-align: center;"><i>(Applies to both Plan A and B)</i></p> <p>Daily curriculum schedules may be slightly modified, but all instruction and lesson plans must continue to be aligned directly to the NC Standard Course of Study and Essential Standards for all grades K-8. All teachers will continue to use their grade-level curriculum maps, pacing guides, and other related resources to guide their daily instruction.</p> <p>Teachers will use current curriculum maps and pacing guides to guide instruction; however, due to the school closure in March 2020, teachers will be mandated to begin teaching standards from the 4th Nine Week period of the previous school year. Adjustments will be made to curriculum maps and pacing to help remediate standards that students missed due to the school closure.</p>
<p><b>Determining Student Needs</b></p>	<p style="text-align: center;"><i>(Applies to both Plan A and B)</i></p> <p>CVA will administer pre-assessments within the first 3 weeks of the 2020-21 school to gather data of K-8 students to assess the academic needs. Additionally, the principal, curriculum/testing coordinator, and teachers will review previous school year data (I-Ready benchmarks, PEPs, EVAAS data, etc.) to determine student needs and areas of necessary intervention. The results of student pre-assessments will be a critical factor in determining the adjustments made to curriculum maps and guides.</p>
<p><b>Students with Disabilities</b></p>	<p style="text-align: center;"><i>(Applies to both Plan A and B)</i></p> <p>The Exceptional Children’s (EC) department will ensure that all students identified under the EC program will continue to receive accommodations and meet goals indicated in each child’s IEP and/or 504 plan. The EC department will also identify and resolve any challenges that may interfere with supplemental student services (Speech, Occupation, etc.) due to the school’s re-opening processes and stipulations. EC referrals will continue under the protocols and/or procedures already in place.</p>

**Children’s Village Academy (CVA)**  
**School Reopening Plan (A & B) for the 2020-2021 School Year**

	Plan A-Minimal Social Distancing	Plan B-Moderate Social Distancing
<b>Teaching/Learning Model</b>	<p>Instructional delivery will occur applying traditional instruction while integrating blended and remote learning opportunities. Teachers will integrate and utilize online tools, such as SeeSaw, Google Classroom, and Khan academy to prepare and familiarize students with the Flipped Classroom and Flex blended learning styles. Teachers will allot time to model and practice using current self-paced blended learning styles (station and lab rotation) using I-Ready, IXL, and other reliable resources that promote individualized learning paths.</p>	<p><i>(Strategies to be applied in addition to Plan A )</i></p> <p>CVA will use the Station Rotation and Live Distance Instruction models for Blended Learning. CVA intends to have 100% of K-8 students on-site, but divided between the general and virtual classrooms. In addition, CVA will ensure that students have equitable access to remote learning tools (learning packets, online live schedule, hotspot, etc.) if learning must happen from home.</p> <p>Teachers will have the flexibility to pre-record lessons. Lesson Plans and learning targets will be shared with parents/families at least a week in advance using Google classroom. Parents/students will receive instructions on accessing online tools and platforms in the CVA Remote Learning Guide (posted on website).</p>

## Children's Village Academy (CVA) School Reopening Plan (A & B) for the 2020-2021 School Year

---

### Appendix A

Building/room spaces to be converted into virtual learning space are indicated below:

K-5 Campus		MS (Grade 6-8)	
Grade K	Cafe	Grade 6 Homeroom	Upstairs Room 1, Library
Grade 1	Lower Level Library	Grade 7	Upstairs Room 2,3
Grade 2	2 Upper Level classrooms	Grade 8	Upstairs Rm 4, 5
Grade 3	STEM Lab	Elective 1	Tech Lab 1
Grade 4	CVA Church	Elective 2	Attached Tech Lab 2
Grade 5	Makerspace		