

**Children's Village Academy
Board of Directors Meeting
July 12, 2016
Conference Room – Adkin Street**

Board Members Present: Craig Mills, Evelyn McLawhorn, Peggy Carr (telephone), James Fields (telephone), Roy Lanier

Staff Present: Jessica Jones, Principal; Melba Lovick, Finance Officer

Evelyn McLawhorn called the meeting to order at 6:15 p.m. and established a quorum was present. Peggy Carr made a motion to approve the minutes from the June 14, 2016 meeting and Roy Lanier seconded the motion. All others in favor, the minutes were approved.

First order of business was review and approval of the June 30, 2016 budget report. Lovick informed the Board that as of June 30, 2016, we have a preliminary year-to-date general fund balance of \$116,262 and a total fund balance of \$44,167. However, there is still an estimated \$5,000 worth of FY 2016 bills that will come in over the next month and a half. After brief discussion, Roy Lanier made a motion to approve the budget as presented. Seconded by Evelyn McLawhorn with all others in favor, the motion passed.

Lovick then presented the projected 2016-2017 budget for approval. With an ADM of 200 and an EC count of 21 students, we are projected to end the 16-17 FY with a surplus of \$54,743 and a general fund balance of \$171,005. After brief discussion, Roy Lanier made a motion to approve the projected budget as presented. James Fields seconded the motion with all others in favor.

Annual Election of Officer was next on the agenda. Peggy Carr made a motion to keep our current slate with the exception of filling the Vice President position. Evelyn McLawhorn nominated Peggy Carr as Vice President. Roy Lanier seconded the motion with all others in favor, the motion passed. All officer positions are effective July 1, 2016. Members at Large include James Fields and Roy Lanier.

Approval of 2016-2017 contracts were discussed next. The first contract to be reviewed was the rental contract with M&E Properties. The contract is under the same terms and price of \$5,444.00 per month as the previous year, no revisions were made. After brief discussion, James Fields made a motion to approve the contract as presented. Roy Lanier seconded the motion with all others in favor, the motion passed. Peggy Carr abstained from voting.

The next contract to be reviewed was the contract with Peggy Carr for the personal loan she obtained on behalf of the school. The contract is the same as previous years at \$2,000 per month with no revisions needed. After brief discussion, Roy Lanier made a motion to approve the contract as presented. Seconded by Evelyn McLawhorn with all others in favor, the motion passed. Peggy Carr abstained from voting.

Next was the contract with Kenneth Smith for lawn care services at \$1,000 per month. The contract has had no revisions from last year's contract. After brief discussion, Evelyn McLawhorn made a motion to accept the contract as presented. Seconded by Roy Lanier, with all others in favor, the motion passed.

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Melba Lovick then reminded the Board of the roof and boiler repairs that are needed as noted by our insurance company. The Board agreed that the Operations Manager should contact contractors immediately to get bid proposals/estimates so repairs can be completed before school reconvenes.

Next Jessica Jones gave an enrollment update. We currently have 176 students enrolled but are getting applications in daily. Recruitment is underway and going well. We expect to enroll a minimum of 200 students. We are currently interviewing teachers to fill K, MS Math/Science, and middle school ELA/SS. We have interviewed several candidates and have two that we're looking to hire.

Melba Lovick informed the Board that we are in need of four newly used school buses due to the fact that ours are in need of major repairs. Lenoir County Transportation Director has been working with me and plans to sale us four buses for a total of \$9K. After brief discussion, Evelyn McLawhorn made a motion to approve the purchase of the buses from Lenoir County Schools. Seconded by Roy Lanier, with all others in favor, the motion passed.

The next meeting has been scheduled for August 16, 2016 at 6:00 pm. There being no further business to discuss, the meeting was adjourned at 7:48 pm.

Respectfully Submitted,

Shakeithia Hill

Recorder