

**Children's Village Academy  
Board of Directors Meeting  
February 21, 2017  
Conference Room – Adkin Street**

Board Members Present: Craig Mills (telephone), Evelyn McLawhorn, Peggy Carr (telephone), Jamie Fields, and Roy Lanier

Staff Present: Jessica Jones, Principal; Melba Lovick, Finance Officer

Roy Lanier called the meeting to order at 6:08 p.m. and established a quorum was present. Peggy Carr made a motion to approve the minutes from the December 13, 2016 meeting and Craig Mills seconded the motion. All others in favor, the minutes were approved.

First order of business was the approval of the current budget. With an ADM of 183, we are projected to end the 16-17 FY fund balance of \$13,872 and a general fund balance of \$131,065. After brief discussion, Craig Mills made a motion to approve the projected budget as presented with the necessary adjustments. Peggy Carr seconded the motion with all others in favor.

Principal Jones informed the Board of our current academic status. Just completed third round observations. Interventions are still occurring. Some of the classes need additional tips on improving and increasing differentiation during the intervention block, as well as, allotting this time to reinforce grade level standards, particularly, those being assessed. Principal Jones met with each teacher concerning the utilization of intervention time and 2<sup>nd</sup> benchmark data results during the post-conference meetings.

K-8 students performed better in Math, than in Reading and Science. There was a decrease in both Reading and Science overall. Overall, primary area(s) of concern are Reading (Grades 3, 5, and 8) and Math (Grades 4, 5, and 8). A 60-Day Action Plan (see attachment) with primary focus on increasing proficiency in Reading, Math, and Science by consistent re-teaching/remediation of skills to be assessed. Teacher and Principal will use Skill Mastery Analysis to guide intervention and re-teaching instruction. Third Benchmarks begin on March 27<sup>th</sup>-31<sup>st</sup> (NC Ready Released Items).

Saturday Academy is set to begin in March 2017. Primary focus will be geared towards Reading and Math for Tier 1 and 2 students. Principal Jones is requesting an additional \$4500 to incorporate the Saturday Academy and extend the 21<sup>st</sup> CCLC after school program for an extra 4 weeks. After brief discussion, Peggy Carr made a motion to approve the academic update including extra funding. Evelyn McLawhorn seconded the motion with all others in favor.

There being no further business to discuss, the next meeting has been scheduled for March 14, 2017. The meeting was adjourned at 7:10 pm.

Respectfully Submitted,

Shakeithia Hill  
Recorder