

**Children's Village Academy
Board of Directors Meeting
August 16, 2016
Conference Room – Adkin Street**

Board Members Present: Craig Mills (telephone), Evelyn McLawhorn, Peggy Carr (telephone), and Roy Lanier

Staff Present: Jessica Jones, Principal; Melba Lovick, Finance Officer

On behalf of Chairman McLawhorn, Peggy Carr called the meeting to order at 6:08 p.m. and established a quorum was present. Roy Lanier made a motion to approve the minutes from the July 12, 2016 meeting and Craig Mills seconded the motion. All others in favor, the minutes were approved.

First order of business was review of the June 30, 2016 end-of-year budget report. Lovick informed the Board that as of July 31, 2016, we have a year-to-date general fund balance of \$117,193 and a total fund balance of \$45,098 for the 15-16 SY.

Lovick then presented the year-to-date 2016-2017 budget for approval. With an ADM of 200 and an EC count of 21 students, we are projected to end the 16-17 FY with a surplus of \$48,595 and a general fund balance of \$165,788. After brief discussion, Roy Lanier made a motion to approve the projected budget as presented with the necessary adjustments. Evelyn McLawhorn seconded the motion with all others in favor.

Next Jessica Jones gave an enrollment update. We currently have 188 students enrolled but are getting applications in daily. Recruitment is underway and going well with two upcoming recruitment fairs on August 20 and August 27, 2016. We expect to enroll a minimum of 200 students. We have recently hired certified teachers to fill K, and middle school ELA/SS.

Melba Lovick informed the Board of her recommendations for the 16-17 School Nutrition procurement bids. The ad for bid proposals was placed in the local Free Press and letters/emails were sent out to nine different vendors. Of the five (5) that made formal bids, Lovick's recommendations are as follows:

- Sysco – for food procurement (only vendor to bid)
- Maola Milk- for milk; Pet Dairy also bid however, Maola was cheaper;
- Flowers Foods – for bread (only vendor to bid)

After brief discussion, Roy Lanier made a motion to approve the recommendations made by Lovick. Seconded by Peggy Carr, with all others in favor, the motion passed.

The next meeting has been scheduled for September 13, 2016 at 6:00 pm. There being no further business to discuss, the meeting was adjourned at 7:09 pm.

Respectfully Submitted,

Shakeithia Hill

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Recorder