

**Children's Village Academy
Board of Directors Meeting
January 23, 2018
Conference Room – Adkin Street**

Board Members Present: Chairman Roy Lanier (Proxy to Peggy Carr), Craig Mills, Jamie Fields, and Vice Chair Peggy Carr.

Staff Present: Jessica Jones, Principal and Melba Lovick, Finance Officer

Vice Chair called the meeting to order at 6:05 p.m. and established a quorum was present. Jamie Fields made a motion to approve the minutes from the November 14, 2017 meeting with the necessary adjustments. Craig Mills seconded the motion, the minutes were approved.

First order of business was the approval of the December 31, 2017 budget update. We learned on Friday, January 19, 2018 that DPI was not being us based on our 20th day ADM but for our confirmed number of students (from 6/12/17) of 170. Based on an ADM of 170 students we are projected to end the year with a general fund balance of \$10,337. After brief discussion, Craig Mills made a motion to approve the budget as presented tonight. Peggy Carr seconded the motion, the motion passed.

Next an academic report was given by Principal Jones. Intervention is occurring Mon-Thurs (ongoing). Principal Jones has designated Mrs. Dail, new Curriculum Specialist to continue monitoring progress. Tablets were recently released to teachers in Grades K-5 to use during blocks.

- **Extended Pull-outs:** TAs are continuing their pull-out sessions (Grades 3-5) who are not passing weekly assessments for 30 min per day (Mon-Wednesday); We meet on Friday to discuss adding short assessments to gage progress on remediate skills.
- **21st CCLC After-School:** Principal Jones met with staff on Dec. 2018, along with Mrs. Battle, to address concerns with tutors efficiently working with students in after-school. A strict message was sent regarding the purpose of the program (intervention) and the duties of tutors and mentors helping the students during the tutorial hour. Mr. Hardy has been designated to monitor the homework time and the performance of the tutors.
- **Monthly Saturday Academy:** Last held on Jan. 2018; next scheduled for Feb.3rd (Mandatory Make-Up Day).
- **Scheduled PD:**
 - Dec. 1-Book Study:** Teaching w/ Love and Logic -Ch.5
 - Jan. 8-** K-8 Curriculum Training
 - Jan. 19-**Differentiated Instruction (cancelled due to weather)
- 2017 Charter Framework received; shows CVA at being non-compliant; this a reflection of the 2016-2017 school year, when we were still under administrative review. Sandra Baker, SN Director has been reaching out to DPI to get clarify our new status (compliant) and check on our eligibility of getting the Summer Feed program.

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- Jan. 16-Feb.5- Benchmark 2 and K-2 Dibels Testing Window (revised); the testing window had to be revised and extended due to school closings and delays.
- May need further extension (depends on technical capabilities). Our goal is have the data available no later than Feb.9th.

Principal Jones also informed the Board that she would have the projected budget for 2018 summer school to present at the February meeting. She is also requesting a change in our exterminating contractor. Will provide quotes and a cost analysis before the next board meeting.

The next meeting has been scheduled for February 20, 2018 at 6:00 pm. There being no further business to discuss, the meeting was adjourned at 6:45 pm.

Respectfully Submitted,

Shakeithia Hill

Recorder